

Bylaws of the King County Democratic Central Committee

(Adopted by the KCDCC 01-25-2005)

Preamble

We, the Democrats of King County, Washington are committed to the principles of the Democratic Party and the Constitution of the United States of America. We work together to promote a representative party that is open to everyone who supports its principles. We support public officials, candidates, issues and policies that protect individuals' rights, civil liberties, our environment, and social and economic justice for all. We encourage participation by the citizens of King County in all levels of their government. We seek their support by providing information regarding the ideals, goals, and operations of the Democratic Party and its endorsed candidates and issues.

Article I: Name

The name of this organization shall be the King County Democratic Central Committee (KCDCC).

Article II: Policy and Purpose

Section 2.1: Authority

This organization shall operate under the National and Washington State Charters of the Democratic Party and the laws of the State of Washington.

Section 2.2: Policy

It shall be the policy of the KCDCC to contribute to the growth, development, and influence of the Democratic Party. To this end, the Bylaws and Rules of the KCDCC are adopted in a spirit of guaranteeing maximum participation and equal representation in the democratic process, as well as to insure equal and equitable treatment of all individuals regardless of sex, race, age, religion, creed, sexual orientation, marital, parental or economic status, physical disability, or ethnic or national origin.

Section 2.3: Support

The KCDCC shall support and promote the platforms of the National, State, and King County Democratic Party. The KCDCC shall support and promote Democratic and non-partisan candidates who, as demonstrated by their individual records, statements, and reputations, stand in general agreement with these platforms and who have been endorsed by the KCDCC.

Section 2.4: Functions

The KCDCC performs functions as set out by statute and delegated by the Washington State Democratic Party. These functions include, but are not limited to:

1. Nominating Democratic candidates to fill vacancies in elected county positions and in legislative positions for those districts located within King County;
2. Endorsing candidates and issuing resolutions affecting the interests of Democrats in King County;

Bylaws of the King County Democratic Central Committee

3. Reorganizing the Legislative District Democratic Organizations and coordinating activities and encouraging cooperation among them;
4. Raising funds for the promotion of endorsed Democratic Party issues and candidates.

Article III: KCDCC Membership

Section 3.1: Voting Members

Voting members of the KCDCC shall include all elected and appointed Democratic Precinct Committee Officers (PCOs) who represent precincts within King County of the State of Washington. (See Article X. Section 10.1).

Section 3.2: Non-voting Members

Non-voting members of the KCDCC shall include:

1. Democratic public officeholders
2. Officials of the Democratic National, State, Congressional District, County and Legislative District Organizations
3. All of those who offer financial or organizational support and agree to have their names published and who support the principles of the KCDCC, and the Democratic National Committee (DNC), and the Washington State Democratic Central Committee (WSDCC) charters.

Section 3.3: Financial Support

The KCDCC Executive Board shall establish basic levels of financial support, but no level of financial support shall ever be used to restrict or limit participation in the KCDCC. Voting members shall be encouraged, but not required, to financially support the KCDCC.

Article IV: Officers and Their Duties

Section 4.1: Officers

The elected officers of the KCDCC shall be the County Chair, First Vice-Chair, Second Vice-Chair, Third Vice-Chair, Fourth Vice-Chair, Treasurer, State Committeeman and State Committeewoman. A Secretary shall be appointed by the County Chair and ratified by the KCDCC Executive Board. No more than two Vice-Chairs may be the same sex as the County Chair.

Section 4.2: Term of Office

These officers shall be elected for two-year terms by the elected PCOs at the King County reorganization meeting to take place following even-year elections.

Section 4.3: Filling of Vacancies

In the event of a vacancy in the office of the Chair, a new chair will be elected by the elected and appointed PCOs at a special meeting of the KCDCC called by the First Vice-Chair within thirty (30) days of the vacancy being announced. In the event of a vacancy

Bylaws of the King County Democratic Central Committee

in an office other than Chair, the office may be filled by the Executive Board (See Article VI) following the announcement of the vacancy at a regular Executive Board meeting provided that written notice of the proposed election at the next regular meeting has been mailed to voting Executive Board members at least ten (10) days in advance of the meeting.

Section 4.4: Duties of the Chair

1. Be the Chief Executive Officer of the KCDCC and preside at all meetings of the KCDCC, the Executive Board, and Executive Committee.
2. Be charged with the responsibility of implementing the policies of the KCDCC and the Executive Board.
3. Provide for the call and proposed agenda for all meetings of the KCDCC and its Executive Board, including the call and proposed agenda and operating rules for the county reorganization meeting following the election in even-numbered years, and for the call and proposed agenda and operating rules for the Legislative District reorganization meetings following the KCDCC reorganization meeting.
4. Appoint the Secretary and the Chairs of standing committees except for those chaired by a Vice-Chair. Appoint standing committee and special committee members.
5. Appoint a Parliamentarian, Sergeant-at-Arms and such other individuals as may be necessary for the efficient and fair conduct of meetings.
6. Hire and terminate KCDCC office staff within budget limitations.
7. Be the sole authorized spokesperson for the Democratic Party of King County.
8. Be an ex-officio voting member of all committees of KCDCC and the Executive Board.
9. Perform such other duties as the KCDCC or its Executive Board shall delegate.

Section 4.5: Duties of the First Vice-Chair, Second Vice-Chair, Third Vice-Chair and Fourth Vice-Chair

1. In the absence of the Chair, the Vice-Chairs shall perform the duties of the Chair and shall succeed to the position of Chair in the order of First Vice-Chair, Second Vice-Chair, Third Vice-Chair, and Fourth Vice-Chair.
2. In the event of a vacancy or inability of the incumbent to perform the duties of Chair, the First Vice-Chair shall call a special meeting of the KCDCC for the purpose of electing a Chair within 30 days of the vacancy being announced.
3. Chair one of the standing committees (See Article VII).
4. The First Vice-Chair is responsible for Communications, Member Retention, and Data Management
5. The Second Vice-Chair is responsible for Member Recruitment and Community Outreach
6. The Third Vice-Chair is responsible for Finance.
7. The Fourth Vice-Chair is responsible for Elections and Endorsements.

Bylaws of the King County Democratic Central Committee

8. Perform such other duties as the KCDCC, its Executive Board, or Chair delegates.

Section 4.6: Duties of the Secretary

1. Prepare the minutes of all meetings of the KCDCC, the KCDCC Executive Board and the County convention.
2. Maintain attendance records of all KCDCC, KCDCC Executive Board Meetings and County conventions.
3. Keep all records of the KCDCC and maintain a record of its operating rules and those adopted by its Executive Board.
4. Perform such other duties as the KCDCC, its Executive Board, or Chair delegates.

Section 4.7: Duties of the Treasurer

1. Maintain the financial records of the KCDCC and its committees.
2. Be responsible for the accurate and timely filing of reports required by public disclosure or taxing authorities.
3. Oversee the assets of the KCDCC and maintain an inventory of all KCDCC property
4. Supervise the deposit and disbursement of funds of KCDCC pursuant to state law and Public Disclosure Commission regulations, the By-laws, adopted budget and operating rules established by KCDCC and its Executive Board.
5. Prepare and distribute a written financial report to the Executive Board at each of its meetings and to the KCDCC at its reorganization meeting.
6. Serve as a Vice-Chair of the Finance Committee.
7. Perform such other duties as the KCDCC, its Executive Board, or Chair delegates.

Section 4.8: Duties of the State Committeeman and State Committeewoman

1. Represent King County on the Washington State Democratic Central Committee (WSDCC)
2. Report to the Executive Board on WSDCC actions.
3. Perform such other duties as the KCDCC, its Executive Board or Chair delegates.

Section 4.9: Removal of Officers

On written request of twenty percent (20%) of the elected and appointed (PCOs), or by sixty percent (60%) of the KCDCC Executive Board, a special meeting of the KCDCC may be called for the purpose of removing any officer. An officer may be removed by two-thirds of the elected and appointed PCOs present and voting, not counting abstentions, provided that 30 days notice of the meeting and grounds for removal has been given to those eligible to vote and to the officer whose removal is sought. A rebuttal to the grounds for removal shall be included with the notice, if the officer chooses to respond. A quorum for a meeting to remove an officer shall be 40% of the elected and

Bylaws of the King County Democratic Central Committee

appointed PCOs.

Section 4.10: Compensation and Reimbursement

Officers or employees of the KCDCC may be compensated and reimbursed for expenses in such amount and manner as determined by the KCDCC or its Executive Board. In the absence of explicit authority by KCDCC or the Executive Board to do so, no officer or employee shall receive compensation or reimbursement.

Section 4.11: Financial Authority

KCDCC or its Executive Board may vest financial authority in the officers or employees in accordance with adopted programs and budget. In the event unforeseen financial needs occur or unauthorized expenditures are necessary, the Executive Committee may act between meetings to authorize financial actions not to exceed the limit set in the financial operating rules and subject to ratification by KCDCC or the Executive Board at its next regular meeting.

Article V: Special KCDCC Meetings

Section 5.1: Calling Special KCDCC Meetings

The KCDCC shall be convened upon the call of the County Chair or upon written petition to the County Chair of twenty percent (20%) of the elected and appointed PCOs.

Section 5.2: Notice and Quorum

The quorum for special meetings of the KCDCC called for the purpose of electing or removing officers, amending the Bylaws, making endorsements or recommending appointments to vacant public offices shall be forty percent (40%) of elected and appointed PCOs. Notices for such meetings shall include a written agenda of the expected business to be transacted and be mailed by First Class Mail at least ten (10) days in advance of the meeting. Special meetings called for other purposes, such as training or informational meetings, shall have no quorum and notice may be sent by the postal service deemed most suitable and timely.

Article VI: KCDCC Executive Board

Section 6.1: Purpose and Powers of the Executive Board

The Executive Board is the administrative body for the KCDCC and acts on behalf of the KCDCC between its biennial reorganization meetings. The Executive Board shall have all powers and carry out all duties delegated to it by the Washington State statutes, the KCDCC, and these Bylaws.

Section 6.2: Executive Board Membership

1. Voting Members
The Executive Board shall consist of the following voting members:
 - a. The elected officers of the KCDCC as enumerated in Article IV and who serve as officers of the Executive Board

Bylaws of the King County Democratic Central Committee

- b. The Chair and two Delegates (one man and one woman) elected by the duly-elected PCOs from each of the Legislative Districts within King County except the 1st, 31st, and 39th Districts, known as “split Districts”.
 - c. The two Delegates (one man and one woman) elected by the duly elected PCOs residing in the King County precincts of each of the “split Districts”. When the District Chair is a resident of King County she or he shall serve in place of a Legislative District Delegate of the same sex.
 - d. Three delegates representing the Young Democrats as follows: One delegate serving as the King County Representative from the Washington State Young Democrats; and One delegate who shall be the President of the King County Young Democrats and One additional delegate selected by the King County Young Democrats.
 - e. A representative of any King County Democratic Club that is chartered by the Washington State Democratic Central Committee and requests recognition by the KCDCC Executive Board.
 - f. Democratic National Committee members elected by the Washington State Democratic Central Committee and residing in King County.
 - g. The Executive Director of KCDCC.
 - h. The Secretary of KCDCC, and the Chair of each Standing Committee not chaired by an elected Vice-Chair.
2. Alternate Voting Members
Following are members with voice and vote in the absence of the Legislative District Delegates:
 - a. The Alternate Delegates (one man and one woman) elected from each of the Legislative Districts serving in the absence of his/her District's Delegate/s.
 - b. The First Vice-Chair elected from each of the Legislative Districts, serving in the absence of his/her Legislative District Chair or in the absence of one of the Alternate Delegates.
 3. Non-voting Members
The following are ex-officio members with voice, but not vote:
The State Committeeman and Committeewoman elected by each Legislative District and residing in King County.

Section 6.3: Executive Board Meetings

The Executive Board shall meet at least bimonthly. A quorum shall consist of 25 voting members. The County Chair shall give notice of all Executive Board meetings to all voting members of the Executive Board. This notice shall include a written agenda of the expected business to be transacted and shall be mailed using First Class Postage at least ten days in advance of the subject meeting. It shall be the responsibility of voting members to notify their alternates if they are unable to attend a meeting.

The operative text of resolutions shall be submitted with the call to be considered at the following meeting. Resolutions that are not circulated with the call will be held until the following month except for resolutions the Chair rules are urgent and/or time-sensitive or the body votes by two-thirds majority for current consideration.

Bylaws of the King County Democratic Central Committee

The Secretary shall maintain attendance rolls for all Executive Board Meetings.

Section 6.4: Replacement of Executive Board Members

When a member of the Executive Board elected by a Legislative District Organization has three or more consecutive unexcused absences, the County Chair shall notify the Legislative District Organization of the repeated absences and request that it take whatever action necessary to ensure that District's representation at KCDCC Executive Board meetings when County Party business is conducted.

Article VII: Standing Committees

The County Chair shall establish the following Standing Committees:

- Executive Committee – chair: County Chair
- Finance and Development Committee – chair: Third Vice-Chair
- Elections Committee – chair: Fourth Vice-Chair
- Membership Recruitment and Community Outreach Committee – chair: Second Vice-Chair
- Communications, Member Retention, Data Management- chair: First Vice-Chair
- Legislative Action Committee
- Process and Procedure Committee (Bylaws, Platform, Resolutions/Issues)
- Sergeant-At-Arms Committee
- Program Committee

The County Chair shall appoint and the KCDCC Executive Board shall vote to ratify the members of all committees. Standing committee members need not be members of the KCDCC Executive Board.

Section 7.1: Executive Committee

1. Committee Members

The County Chair shall chair the Executive Committee and its members shall be the elected officers and secretary of KCDCC as enumerated in Article IV, plus the Chairs of the Standing Committees

2. Committee Duties

The Executive Committee shall meet at the call of the Chair between regular meetings of the Executive Board to perform only such functions as the Executive Board may assign or delegate to it from time to time.

3. Committee Limitations

The Executive Committee is not empowered to act upon its own initiative in any matter whatsoever beyond making recommendations to the Executive Board unless the Executive Board expressly directs it to do so for a specific purpose.

Section 7.2: Finance and Development Committee

1. Committee Members

The Chair of the Finance and Development Committee shall be the Third Vice-Chair. The County Chair shall appoint committee members. The

Bylaws of the King County Democratic Central Committee

Treasurer of the KCDCC shall serve as Vice-Chair of the Finance Committee.

2. Committee Duties
 - a. Propose a budget for each calendar year and submit this budget to the Executive Board for approval at its January meeting.
 - b. Propose policies and procedures to the Executive Board to govern the KCDCC fiscal operations.
 - c. Oversee the fiscal operations of the KCDCC.
 - d. Provide for a written audit report or independent review each year, either by a Certified Public Accountant (CPA) or by a committee that conducts an examination of the KCDCC financial records. The Finance Committee shall be responsible for presenting the audit or independent review to the Executive Board and for overseeing the implementation of recommendations from any audit report or independent review.
 - e. Propose methods of raising funds for the KCDCC and with the approval of the Executive Board, implement and coordinate fundraising plans.
 - f. Develop short and long-term strategies for meeting the financial obligations of the KCDCC.

Section 7.3: Elections Committee

1. Committee Members

The Chair of the Elections Committee shall be the Fourth Vice-Chair, and shall also serve as the Chief Election Observer. The County Chair shall appoint committee members. The poll worker coordinator/s shall also be members of the Elections Committee.
2. Committee Duties
 - a. Monitor the King County Records and Elections Division and recommend policies that will increase citizen participation in elections and improve the efficiency of elections as they are conducted. The Committee shall be responsible for supervising the recruitment of Democratic Party election board workers and observers.
 - b. Develop strategies for voter identification, registration and education.
 - c. Coordinate KCDCC responsibilities for delegate selection for State and National Democratic Party Conventions.
 - d. Propose policies and procedures to the Executive Board for candidate

Bylaws of the King County Democratic Central Committee

recruitment, endorsements and support and implement those plans that are so approved. (see Section 8.2)

Section 7.4: Membership Recruitment and Community Outreach Committee

1. Committee Members
The Chair of the Membership and Community Outreach Committee shall be the Second Vice-Chair. The County Chair shall appoint committee members.
2. Committee Duties
 - a. Develop and implement strategies to recruit and train PCOs in cooperation with Legislative Districts.
 - b. Evaluate communications with the surrounding community and recommend policies and procedures to improve community outreach and communication.
 - c. Develop and propose a diversity outreach plan for approval by the Executive Board, and implement the approved diversity outreach plan.

Section 7.5: Communications, Member Retention, Data Management Committee

1. Committee Members
The Chair of the Communications, Member Retention, and Data Management Committee shall be the First Vice-Chair. The County Chair shall appoint committee members.
2. Committee Duties
 - a. Develop and implement strategies to retain members in cooperation with Legislative Districts.
 - b. Evaluate communications with members and recommend policies and procedures to improve membership outreach and communication.
 - c. Monitor the use and effectiveness of the KCDCC database, website, newsletter and other communication tools and make recommendations to the Executive Board regarding their improvement.

Section 7.6: Process and Procedure Committee (ByLaws, Platform, Resolutions/Issues)

1. Committee Members
The Chair of the Process and Procedure Committee shall be appointed by the County Chair. The County Chair shall appoint additional members.
2. Committee Duties
 - a. Prepare the King County Democratic Party bylaws, platform and resolutions to be approved in convention and by its Executive Board.

Bylaws of the King County Democratic Central Committee

- b. Prepare positions on public policy issues.
- c. Submit recommended positions on public policy issues to the Executive Board for adoption.

Section 7.7: Legislative Action Committee

1. Committee Membership

The Chair of the Legislative Action Committee shall be the County Chair or shall be appointed by the County Chair. Members of the Legislative Action Committee shall be the KCDCC Officers and the Legislative District Chairs or their designees, and additional members as appointed by the County Chair.

2. Committee Duties

. Review legislation and/or governmental policy matters brought before the committee. Such legislation or policy may be under consideration by, or the law made by, any governmental body at the national, state, county, municipal or local level. Recommend a KCDCC position on issues chosen by the committee for action. Communicate, lobby and otherwise make known KCDCC positions on endorsed legislation and/or policy, which may include budget, taxes, referenda, and agency policy, etc., in addition to legislation.

Section 7.8: Sergeant-At-Arms Committee

1. Committee Members

The County Chair shall appoint committee members. The Chair of this Committee shall serve as Sergeant-At-Arms, assisted by Committee members, at all KCDCC meetings and events.

2. Committee Duties

The Sergeant at Arms, assisted by other Committee members, must carry out all orders of the Chair and perform all other services pertaining to the office of Sergeant at Arms, at all KCDCC meetings and events, including physical meeting arrangements, maintaining order and security, controlling access to meeting and other areas; and promptly delivering messages.

Section 7.9: Program Committee

1. Committee Members

The County Chair shall appoint committee members. The Chair of this Committee shall serve as Program Chair.

Bylaws of the King County Democratic Central Committee

2. Committee Duties

The Program Chair, assisted by other Committee members, shall plan and provide program activities for all KCDCC meetings and events, in consultation with the Chair and the Executive Committee.

Section 7.10: Other Committees

The KCDCC or its Executive Board may establish other committees to carry out such duties and have such powers as the KCDCC or its Executive Board may establish. Unless otherwise specified, the Chair shall appoint the members of the committees.

Article VIII: Endorsements and Financial Contributions

Section 8.1: Endorsement Authority

The KCDCC or the KCDCC Executive Board may make endorsements on behalf of the KCDCC.

Section 8.2: Endorsement Procedures of the Executive Board

Endorsement procedures shall be drafted and proposed by the Elections Committee not later than 12 weeks prior to the election for which the procedures are proposed. Endorsement procedures will be established by a majority vote of the Executive Board members present and voting, all members having been notified in writing at least ten days in advance of the meeting at which the procedures are to be adopted.

Section 8.3: Endorsement Schedule and Notice

1. No KCDCC endorsement for any legislative district candidate shall be made prior to the Legislative District Organization considering endorsement of the position provided the Legislative District Organization is duly organized and functioning.
2. No KCDCC endorsement shall be made for any legislative district candidate unless the Legislative District Organization's endorsements have taken place at least four days before the scheduled KCDCC endorsements.
3. All members of the KCDCC Executive Board shall be given written notice at least ten days in advance of any meeting at which endorsements are to be made.

Section 8.4: Endorsement Requirements

At least a two-thirds majority vote of the Executive Board members present and voting, not counting abstentions, shall be required to endorse

Section 8.5: Multiple Endorsements

More than one candidate for the same office may be endorsed. A motion to endorse a particular candidate for a given office shall not exclude further motions to endorse other candidates for that same office.

Bylaws of the King County Democratic Central Committee

Section 8.6: Financial and In-kind Contributions

KCDCC may give financial support to candidates, propositions, and ballot issues only if the Executive Board has endorsed the candidate or issue. Decisions regarding amounts of financial support to be given to any candidate or issue shall be determined by a majority vote of the Executive Board or the Executive Board may delegate this authority to the Executive Committee. Any contributions to candidates or issues shall be reported at the Executive Board meeting following the decision. The KCDCC Executive Board may make an exception to the endorsement requirement in order to provide mailing lists and other services that do not entail additional expenditures such as routine consultation and office help. This provision shall require a majority vote of the members present and voting, provided all members have been notified in writing at least ten days in advance of the meeting, or the Executive Board may delegate this authority to the Executive Committee.

Section 8.7: Primary Election Support

If more than one candidate is endorsed by the Executive Board for a given position, all support whether financial or in-kind that may be given by the Executive Board during the primary for that position must be evenly distributed among all candidates endorsed for that position.

Article IX: Legislative District Organizations

Section 9.1: Organization

1. Following reorganization of the KCDCC the County Chair shall call a meeting of all duly elected PCOs of each Legislative District for the purpose of organizing the District. In the case of newly created districts, a meeting of elected and appointed PCOs shall be called by the County Chair within sixty (60) days of creation of said district. The Legislative District Organization shall function continuously until the next reorganization meeting.
2. Reorganization rules shall be prepared by the Process and Procedure Committee, and ratified by a majority vote of the KCDCC Executive Board.

Section 9.2: Bylaws

Each Legislative District Organization shall adopt bylaws not later than its first meeting after the reorganization meeting. Such bylaws shall not conflict with these bylaws.

Section 9.3: Election of Officers

Legislative District Chair, Vice-Chair, State Committeeman, State Committeewoman, and delegates and alternates to the KCDCC Executive Board must be members of the Legislative District Organization they represent. They shall be elected by majority vote of the PCOs in that district, present and voting, not counting abstentions. Legislative District Organization Bylaws may require that these officers be PCOs, except for the positions of State Committeeman and State Committee Woman, which are governed by the bylaws of the Washington State Democratic Central Committee.

Bylaws of the King County Democratic Central Committee

Section 9.4: Vacancies

A vacancy in any of the offices required by these Bylaws shall be filled by a majority vote of the elected and appointed PCOs present and voting, not counting abstentions, at the meeting of the Legislative District Organization following the announcement of the vacancy, provided ten (10) days notice of the election has been given to all PCOs within the district.

Section 9.5: Recall

On written request of one-third of the elected and appointed PCOs, a meeting of a Legislative District Organization may be called for the purpose of removing a Legislative District officer. An officer may be removed by sixty percent (60%) of elected and appointed PCOs present and voting, not counting abstentions, provided that ten (10) days notice of the meeting and grounds for removal has been given to those eligible to vote and to the officer whose removal is sought and a rebuttal to the grounds for removal is included with the notice, if the officer chooses to respond.

Section 9.6: Meetings

If a Legislative District Chair does not call a district meeting for a period of two (2) months, the County Chair shall do so. A Legislative District meeting shall also be called upon written request of twenty percent (20%) of that Legislative District's PCOs.

Article X: Precinct Committee Officers (PCOs)

Section 10.1: Elected, Appointed and Acting PCOs

PCOs must reside and be lawfully registered to vote in their assigned precinct to have full voting rights in their Legislative District Organization.

Precincts without a resident elected PCO may be served by a qualified precinct resident appointed as PCO by the County Chair except that no appointments to vacant precincts shall be made in the period between certification of the General Election in an even numbered year and the Legislative District reorganization meetings. Appointed PCOs shall have all the rights and obligations of duly elected PCOs.

A person who is a resident of the Legislative District may be appointed by the County Chair as an Acting PCO for a precinct in which they do not reside. Acting PCOs shall have all of the rights and obligations of duly elected PCOs except they may not vote on the election or removal of party officers established by these Bylaws. Appointment of a qualified resident of the precinct as an Appointed PCO shall supersede the appointment of an Acting PCO.

Section 10.2: County Chair PCO Appointments and Legislative District Reports

The County Chair shall appoint only those persons approved by the Legislative District Organization. Within fifteen days of such approval, the Legislative District Chair shall submit the application to the County Chair. The County Chair shall take action on the appointments within fifteen days of their submittal. If the County Chair feels there is

Bylaws of the King County Democratic Central Committee

reason to deny such an appointment, he/she shall refer the matter back to the Legislative District Organization within fifteen days, stating the reason in writing.

Section 10.3: PCO Applications

All applications for Appointed and Acting PCOs shall be supported by at least ten (10) signatures of voters registered in the precinct which they propose to represent, or signatures of ten percent of the registered voters in the precinct, whichever is less. Legislative District Organizations may waive these signature requirements pursuant to their bylaws or rules. Applications submitted prior to or at a regular Legislative District meeting shall be acted on at that meeting. When more than one application for the same PCO position is submitted at any Legislative District meeting, an election for the contested PCO position shall be voted on at that meeting by the Legislative District's PCOs.

Article XI: Amendments

An amendment to these bylaws shall be adopted by the KCDCC if proposed in writing by ten (10) voting members of KCDCC and if supported by a majority of the elected and appointed PCOs present and voting, not counting abstentions, at a special meeting, provided that ten (10) days written notice of the meeting has been given.

An amendment may also be adopted if proposed in writing by at least ten (10) voting members of KCDCC and if supported by a two-thirds (2/3) majority of the elected and appointed PCOs present and voting not counting abstentions at their Legislative District organization meetings to which the amendment has been referred, provided the proposed amendment has been published in full and ten (10) days written notice of the meeting has been given to all PCOs within the district. Each District Chair shall submit to the KCDCC Chair the number of votes cast for and against by the elected and appointed PCOs voting in their district meetings.

The Executive Board may also adopt an amendment if the amendment is proposed in writing by ten (10) voting members of the Executive Board and published in full in the Notice of the next meeting of the KCDCC Executive Board. Such amendment(s) shall be adopted if supported by a two-thirds (2/3) vote of the entire membership of the KCDCC Executive Board.

Article XII: Parliamentary Authority

In all matters not expressly covered by these Bylaws or by the WSDCC Charter and Bylaws or by the RCW, *Robert's Rules of Order, Newly Revised*, shall govern all KCDCC meetings and all meetings of the KCDCC Executive Board.